

Total members present: 8  
Quorum (50% + 1): yes

## El Puente School Site Council Minutes

Monday, January 24, 2022 (Virtual - Google Meet) 2:15 p.m.

### 1.0 Call to Order

The virtual meeting was called to order by William Wagener at 2:15 PM.

### 2.0 Roll Call

The following people were present: William Wagener, Chair; Jonathan Green, Principal; Paul Cooper, Vice-Chair; Tammie Wood, Secretary & Parent; David Gross, Teacher; Rodney Atchley, Teacher; Cheryl Darlington, Principal's Secretary; Richard Haro, Parent.

### 3.0 Changes to Agenda

The agenda included the meeting minutes from the October 22, 2021 meeting rather than the November 16, 2021 meeting. Approval is needed for the November 16, 2021 meeting minutes. This was an error and this was the only change to the agenda.

### 4.0 Reading and Approval of Last Meeting Minutes

11/16/2021 Minutes: Tammie Wood made a motion to approve the November 16, 2021 meeting minutes. Rod Atchley seconded. The motion passed unanimously.

### 5.0 Public Comment

None

### 6.0 Reports

#### 6.1 ELAC Report

Tammie Wood attended an ELAC meeting on November 17, 2021. Unfortunately, once Tammie was getting ready to provide her update and ask for parent input, the few parents that were in attendance had already dropped off the call. Tammie had suggested in a previous meeting that they send out a survey to ask for parent input on what would benefit EL learners and their families. Tammie will need to follow up on that request as she does not have EL learners attending school and would like further input. Yoshiharu Azama, a Instructional Coach in the District and former Japanese teacher, was a guest speaker during this meeting. He stressed the importance of bilingual, as well as trilingual opportunities.

Tammie was unable to attend the DELAC meeting as it was in person on December 1, 2021. Mr. Garcia was kind enough to meet with Tammie one-on-one on December 13, 2021 to review the highlights of that meeting. Much of it was educational on what DELAC is all about. We reviewed what our specific school sites might need, what the EL Master Plan is,

and reviewed EL performance metrics. There was some concern about the District and State's reclassification rates. There are 200,000 EL students that are considered long-term English Learners (6+ years). Tammie informed Mr. Garcia that El Puente staff has stressed the importance of having a dedicated EL Specialist instead of having a shared staff member with Mt. Toro and Carr Lake.

Principal Green stated that the reclassification rates for El Puente are a bit more complicated as the students who arrive at El Puente are already struggling. It's really not a fair comparison, but we continually work on improvements. He also mentioned that the ELPAC proficiencies are the best we've seen year over year. We have improved 25% over 11% the previous school year.

The next ELAC meeting will be on Wednesday, January 26, 2022. The next DELAC meeting will be held on Wednesday, February 2, 2022.

## **6.2 Student Report**

None

## **6.3 Parent Report**

None; however, Tammie Wood and Principal Green will be getting out a Parent Newsletter soon.

## **6.4 Staff Report**

Cheryl Darlington mentioned that we have hired a new Social Worker so that all positions except for the new EL Clerk have been filled. She is very excited!

Rod Atchley is happy with how easy it has become to fill out necessary PO's and mentioned that more equipment has been provided to the classrooms. He is looking for ways to better serve students with 3rd & 4th grade reading levels. It is helping that they are reading in MYON 20 minutes per day, but would like to go beyond that.

David Gross says that the new Community Liaison is a great staff addition. He can't believe how quick the turnaround has been in regards to requests.

William Wagener commented on how great the new Attendance Clerk has been. She is quick, thorough, and very professional. Additionally, he is very pleased with the WASC report. From the content to the font, it is nicely presented.

## **6.5 Administration Report**

Principal Green reported that WASC is going well. Many items have been accomplished already and there is an action plan within the report on how to continue those things. A number of people have contributed to its success. He is hopeful that we are on track to get a 6-year accreditation.

Principal Green reported that all staffing is filled except for an EL Clerk. There have not been any applications for that position. However, there have been huge decreases in staff and student attendance due to COVID. From a district-wide perspective, attendance is at around 87-89% since Winter Break. Typically we are closer to 94-97%. This is causing issues with funding. This has also caused staff vacancies to be pulled to go towards substitutes. Directors are even being pulled to sub in classes. Due to this, the EL Clerk position will not be filled any time soon.

There has been an approved Clerk II position. We do not know how the new vaccine mandates will affect us next school year. It is possible there will be an influx of unvaccinated students that will be sent to El Puente for virtual learning. Once this position is filled, it will be shared with Mt. Toro (50/50). This person will be at Mt. Toro in the mornings and El Puente in the afternoons.

Principal Green presented enrollment numbers. Current enrollment is at 378 students. This number has dropped from approximately 400 before Winter Break due to graduations, students passing the HiSET, as well as about 8-10 students going back to their home school. There is currently a wait list of approximately 95 students. We will be processing another online enrollment this upcoming week.

## **7.0 New Business**

### **7.1 Categorical Budget Changes**

Principal Green presented the need for the following budget changes:

- I. Proposal to purchase up to 5 Chromebooks per teacher for the purposes of having spare devices for students to use when their school-issued Chromebooks fail or for when students do not bring them to school.
  - A. Cost: Each student Chromebook is \$433.66. There are 12 in-person teachers at EPS, so maximum expenditure (5 per teacher) is \$26,019.60 unless Chromebook prices rise.
  - B. Budget Changes Required: None, sufficient funds already exist in Goal 1.7 Materials and Supplies.

Rod Atchley made a motion to approve the purchase of up to 5 Chromebooks per teacher as requested in the above discussion. Paul Cooper seconded. The motion passed unanimously.

- II. Proposal to allocate additional funds to certificated and classified hourly/OT buckets to support after-school interventions and spring intersession.
  - A. Budget Changes - ESSA Grant:
    1. Move \$2,000 into 1100-30 (Teacher Salaries, Goal 1.2) and \$425 into certificated statutory benefits.
      - a) \$2,425 comes from 4200 (Goal 1.2, Books and Reference Materials)

2. Move \$1,500 to 2900-30 (Goal 1.2, Classified Salaries Hourly), \$1,500 to 2900-50 (Goal 1.2, Classified Salaries OT), and \$1,017 to Classified statutory benefits.
  - a) \$4,017 comes from 4200 (Goal 1.2, Books and Reference Materials)
3. Total budget moves of \$6,442 to support this effort.

Paul Cooper made a motion to approve the purchase budget allocations as requested in the above discussion. Tammie Wood seconded. The motion passed unanimously.

## **7.2 Comprehensive School Safety Plan Review**

Principal Green sent out a copy of the Comprehensive School Safety Plan for the committee to review. The plan is a combined plan for El Puente, Mt. Toro, Carr Lake, and the Salinas Adult School. 99% of the plan does not change year over year. The items that get modified are items such as names, phone numbers, data (suspensions/expulsions), and command tree if necessary. Changes also reflect the uptick in break-ins this school year (one indoor break-in and two in the outdoor shed). Also discussed in the plan is safety progress and the request that funds be allocated to update security cameras and to ensure that the security cameras are all working. Principal Green did stress that our school is a safe site. Principal Green held our annual safety meeting on January 12, 2022 in which there were four participants. The next step is for the School Site Council to review and approve the plan.

Paul Cooper asked if there was concern mentioned regarding having so many people from the public coming on-site because the facility is being used as a COVID testing site. Mr. Wagener stated that since Winter Break, the testing is only being provided for students and staff so it should not be an issue going forward. Mr. Cooper also brought up the dangers of the left hand turning lane into the school. There have been five different major t-bone accidents this school year alone. Principal Green stated that the issue has been brought up in the safety plan. There is an outside agency that is reviewing the situation and is to provide a recommendation. Mr. Cooper questioned if the Principal from the Adult School (Tatiana Roganova) is still listed as the Incident Commander; and the answer is yes. Cheryl Darlington reiterated that the above changes are the changes that she made to the safety plan.

Cheryl Darlington made a motion to approve the Comprehensive School Safety Plan as it stands with the changes that were made. Paul Cooper seconded. The motion passed unanimously.

## **8.0 Announcements**

Our next School Site Council meeting will be held on Thursday, February 17, 2022 @ 2:15-3:15 PM.

## **9.0 Adjournment**

Paul Cooper made a motion to adjourn the meeting. David Gross seconded. The motion passed unanimously. The meeting was adjourned by William Wagener at 3:03 PM.