

APPENDIX H – REPLACING OR REPAIRING EMPLOYEES’ PROPERTY
(A.R. 4146.5, 4246.5, 4346.5)

- A. The administration is authorized to compensate employees for damage to their personal property necessarily worn or carried when this damage is the result of activities in the pursuit of their employment and not the result of negligence of the employee.
- B. The administration is authorized to compensate employees or Persons for loss, destruction, or damage of personal property used in the schools of the District if caused by arson, burglary, or vandalism. Compensation will be made only for materials which the District requires an employee to furnish as a condition of employment or which have been approved by the appropriate manager as vitally needed materials not available from the District and for which a fair value has been established in writing prior to approval by the manager.
- C. When a bargaining unit member identifies that a locking cabinet is needed to secure their personal items and other materials, the bargaining unit member shall meet with their site administrator to find a mutually agreed site-based solution.

Legal References:

Education Code

35176. Replacing or repairing employees’ property

35213. Reimbursement for loss, destruction or damage of personal property.