## **GRANTING OF CREDIT/ADULT AND CONTINUATION EDUCATION**

Five semester periods of credit shall be granted for the completion of a normal semester's work in a given course. It shall be the duty of the Director and the teacher of the course to set up standards and norms as to what shall be required.

Credit will be granted for any academic subject whenever requirements have been completed or upon successful completion of a comprehensive examination in said subject.

Credit may be granted for vocational experience of one year or more in a specific trade or vocation. Amount of credit will depend upon required skills, training, and total years of experience, and no more than 40 semester periods may be granted in any one area or combination of areas, including prior related training. All vocational experience must be verified by original letters from employers. These letters are to remain in the student's credit file. Thirty-six hours of work experience shall constitute one semester period of credit.

A veteran may be granted credit, as recommended in "A Guide to the Evaluation of Educational Experiences in the Armed Services" issued by the American Council on Education, for courses completed in service schools, or for ratings earned while in service.

## Definition of a Veteran

A veteran is one who has served ninety days or more in the military service of the United States during a war with a foreign power or during any national emergency declared by the President and who has been honorably discharged from such service. If he/she is no longer in active service, he/she must present papers showing other than a dishonorable discharge.

Legal Reference: Education Code 51440-51442 Veterans' education

Policy adopted: 11/24/81 Reviewed and renumbered from BP 5121.21 to 6202 to be organized with adult education.