

## **GUIDANCE/COUNSELING SERVICES**

The Board of Trustees recognizes that a comprehensive counseling program can help promote academic achievement and serve the diverse needs of District students. Students shall be encouraged to arrange a meeting with counseling staff to discuss academic, social or personal problems and other issues that may impact student learning.

### **Supplemental School Counseling Program for Students in Grades 7-12**

The Board has adopted the Supplemental School Counseling Program in order to provide supplemental counseling services to all students in grades 7-12 to be delivered by personnel who hold a valid pupil personnel services credentials. In accordance with law and as specified in administrative regulation, the District's program shall provide for an individualized review of student records, an opportunity for a counselor to meet with students to discuss educational and vocational options, and specialized counseling services for students identified as at risk of not passing the high school exit examination.

(cf. [6162.52](#) - High School Exit Examination)

(cf. [6179](#) - Supplemental Instruction)

### **Academic and Career Counseling**

The District's academic counseling shall help students establish immediate and long-range educational plans, achieve academic standards, prepare for the high school exit examination, and complete the required curriculum in accordance with their individual needs, abilities and interests. Insofar as possible, parents/guardians shall be included when making educational plans.

(cf. [0410](#) - Nondiscrimination in District Programs and Activities)

(cf. [6011](#) - Academic Standards)

(cf. [6162.52](#) - High School Exit Examination)

Counseling staff shall help students plan for the future and become aware of their career potential. Academic planning for higher education shall include information about courses needed for admission to colleges and universities, standardized admission tests, financial aid, and scholarships.

(cf. [6010](#) - Goals and Objectives)

(cf. [6030](#) - Integrated Academic and Vocational Instruction)

(cf. [6141.5](#) - Advanced Placement)

(cf. [6143](#) - Courses of Study)

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The Superintendent or designee shall establish and maintain a program of guidance, placement and follow-up for all District minors subject to compulsory continuation education. (Education Code [48431](#))

(cf. [6184](#) - Continuation Education)

The Superintendent or designee shall establish a specialized academic counseling program for high school students in the development of four-year plans. The program is contingent on receipt of designated funding.

Colleges, employers and prospective employers, including military services representatives, shall have access to students for recruiting purposes. (P.L. 107-110, Section [9528](#); 10 USC 503)

(cf. [5125.1](#) - Release of Directory Information)

### **Personal Counseling**

Counseling staff shall identify and work with students whose personal problems may prevent them from functioning up to their potential. Counseling staff will immediately involve parents in resolving students' personal problems using appropriate methods and counseling as needed. As appropriate, students and parents shall be informed about agencies that offer qualified professional assistance with substance abuse, physical or emotional problems, or other personal problems.

(cf. [1020](#) - Youth Services)

(cf. [5113](#) - Absences and Excuses)

(cf. [5113.1](#) - Truancy)

(cf. [5131.6](#) - Alcohol and Other Drugs)

(cf. [5137](#) - Positive School Climate)

(cf. [5138](#) - Conflict Resolution/Peer Mediation)

(cf. [5141.4](#) - Child Abuse Reporting Procedures)

(cf. [5145.9](#) - Hate-Motivated Behavior)

(cf. [5147](#) - Dropout Prevention)

(cf. [5149](#) - At-Risk Students)

(cf. [6164.5](#) - Student Study Teams)

Counselors shall respect student confidentiality as appropriate and shall consult with the Superintendent or designee whenever unsure of how to respond to a student's personal problem. Parental consultation and consent shall be obtained as appropriate.

(cf. [5125](#) - Student Records)

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(cf. [5022](#) - Student and Family Privacy Rights)

### **Crisis Counseling**

The Board recognizes the need for a prompt and effective response when students are confronted with a traumatic incident. School counselors shall assist in the development of the comprehensive school safety plan, emergency and disaster preparedness plan, and other prevention and intervention practices designed to assist students before and after a crisis.

(cf. [0450](#) - Comprehensive Safety Plan)

(cf. [3516](#) - Emergencies and Disaster Preparedness Plan)

In addition, the Superintendent or designee shall identify crisis counseling resources to train District staff in appropriate response techniques and/or to directly help students cope with such crises if they occur.

Early identification and intervention plans shall be developed to help identify those students who may be at risk for violence so that support may be provided before they engage in violent or disruptive behavior.

(cf. [5136](#) - Gangs)

(cf. [5141.52](#) - Suicide Prevention)

### **Teacher-Based Advisory Program**

The Board recognizes that a supportive ongoing relationship with a caring adult can provide a student with valuable advice and security. The Superintendent may establish a teacher-based advisory program. The Board expects this program to enhance student-teacher relationships and give students positive adult role models.

Legal Reference:

EDUCATION CODE

[221.5](#) Prohibited sex discrimination

[41505-41508](#) Pupil Retention Block Grant

[48431](#) Establishing and maintaining high school guidance and placement program

[49600-49604](#) Educational counseling

[51250](#) School age military dependents

[51513](#) Personal beliefs

[52378-52380](#) Supplemental School Counseling Program

REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS

[48431.6](#) Tenth grade counseling program

PENAL CODE

## **GUIDANCE/COUNSELING SERVICES**

[11166-11170](#) Reporting known or suspected cases of child abuse  
CODE OF REGULATIONS, TITLE 5

[4930-4931](#) Counseling  
UNITED STATES CODE, TITLE 10

[503](#) Military recruiter access to directory information  
UNITED STATES CODE, TITLE 20

[1232g](#) Family Educational Rights and Privacy Act

[7908](#) Armed forces recruiter access to students and student recruiting information  
CODE OF FEDERAL REGULATIONS, TITLE 34

[99.1-99.67](#) Family educational rights and privacy

Management Resources:

WEB SITES

American School Counseling Association: <http://www.schoolcounselor.org>

California Association of School Counselors: <http://www.schoolcounselor-ca.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Access to military recruiters:

<http://www.ed.gov/policy/gen/guid/fpco/hottopics/ht10-09-02.html>

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