

# Salinas Union High School District

Certificated/Classified Management Personnel

Policy #4361/3/4461.3

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## **PROFESSIONAL LEAVES**

Employees may be granted leave with or without pay not to exceed one (1) year for the purpose of training or retraining.

The District may prescribe standards of service that may permit such leaves.

Any leave of absence granted under this policy shall not be considered a break in service.

Employees on non-paid leave under this policy shall not earn sick leave, vacation, or other benefits provided for in Board policies.

To be eligible for a leave of absence for these purposes, the employee must have served in the District for at least seven consecutive years preceding the leave. No more than one such leave of absence shall be granted in each seven-year period. No other types of leaves shall be considered a break in service for purposes of meeting this requirement and the period of such absence shall not be included as service in computing the seven consecutive years of service required for a professional leave. (Education Code [44967](#))

Legal Reference:

EDUCATION CODE

[44966-44973](#) Leaves of absence for study or travel

Policy adopted: 11/24/81

Renumbered from 4352.2/4452.2: 2/3/92

Reviewed and retained: June 22, 2004