Management Personnel

Policy # 4311.1/4411.1

POSTING OF VACANCIES

When a vacancy occurs that is to be filled by other than a transfer, the vacancy shall be posted at work locations for a period of not less than five (5) working days prior to filling the vacancy. Employees wishing to be considered for such positions shall notify the Personnel Office in writing prior to the end of the posting period.

Legal Reference: <u>EDUCATION CODE</u> 45113 Rules and regulations for classified service in district not incorporating the merit system

Policy adopted: 11/24/81 Renumbered from 4311.2/4411.2: 2/3/92 Reviewed and retained: 10/26/04