

Salinas Union High School District

ACTIONS BY THE BOARD

The Board of Trustees shall act by a majority vote of all of the membership constituting the Board, unless otherwise required by law. (Education Code 35164)

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

(cf. 9012 - Board Member Electronic Communications)

(cf. 9200 - Limits of Board Member Authority)

An "action" by the Board means: (Government Code 54952.6)

1. A collective decision by a majority of the Board members
2. A collective commitment or promise by a majority of the members to make a positive or negative decision
3. A vote by a majority of the members when sitting as the Board upon a motion, proposal, resolution, order, or ordinance

The Board shall not take action by secret ballot, whether preliminary or final. (Government Code 54953)

Actions taken by the Board in open session shall be recorded in the Board minutes. (Education Code 35145)

(cf. 9324 - Minutes and Recordings)

Action on Non-Agenda Items

After publicly identifying the item, the Board may take action on a subject not appearing on the posted meeting agenda under any of the following conditions: (Government Code 54954.2)

1. When a majority of the Board determines that an emergency situation exists, as defined for emergency meetings pursuant to Government Code 54956.5
2. When two-thirds of the members present, or if less than two-thirds of the members are present then by a unanimous vote of all members present, determine that the need to take immediate action came to the District's attention after the agenda was posted
3. When an item appeared on the agenda of, and was continued from, a meeting that occurred not more than five days earlier

ACTIONS BY THE BOARD

(cf. 9320 - Meetings and Notices)
(cf. 9322 - Agenda/Meeting Materials)

Challenging Board Actions

The District attorney's office or any interested person may file an action in court for the purpose of (Government Code 54960, 54960.2)

1. Stop or prevent the Board's violation or threats of violations of the Brown Act
2. To determine the applicability of the Brown Act to ongoing or future threatened Board actions
3. Determining the applicability of the Brown Act to a past action of the Board that is not specified in Government Code 54960.1, provided that:
 - a. Within nine months of the alleged violation, a cease and desist letter is submitted to the Board, clearly describing the past Board action and the nature of the alleged violation.
 - b. The time for the Board to respond has expired and the Board has not provided an unconditional commitment to cease and desist from and not repeat the past action alleged to have violated the Brown Act.
 - c. The action is brought within the time required by Government Code 54960.2.
4. Determine the validity, under California or federal law, of any Board rule or action to penalize any of its members or otherwise discourage their expression
5. Compel the Board to audio record its closed sessions because of a court's finding of the Board's violation of any applicable Government Code provision.

The District attorney or any interested person may file an action in court to nullify Board action which he/she alleges is in violation of law regarding any of the following: (Government Code 54960.1)

1. Open meeting and teleconferencing (Government Code 54953)
2. Agenda posting (Government Code 54954.2)
3. Closed session item descriptions (Government Code 54954.5)
4. New or increased tax assessments (Government Code 54954.6)

ACTIONS BY THE BOARD

- 5. Special meetings (Government Code 54956)
- 6. Emergency meetings (Government Code 54956.5)

Prior to bringing any action to nullify a Board action, the district attorney or other interested person shall present a demand to "cure and correct" an alleged violation shall clearly describe the challenged action and the nature of the alleged violation and shall be presented to the Board in writing within 90 days of the date when the action was taken. If the alleged violation concerns action taken in an open session but in violation of Government Code 54954.2 (agenda posting), the written demand must be made within 30 days of the date when the alleged action took place. (Government Code 54960.1)

Within 30 days of receiving the demand, the Board shall do one of the following: (Government Code 54960.1)

- 1. Cure or correct the challenged action and inform the demanding party in writing of its actions to cure or correct.
- 2. Determine not to cure or correct the alleged violation and inform the demanding party in writing of its decision to not cure or correct.
- 3. Take no action. If the Board takes no action within the 30-day review period, its inaction shall be considered a decision not to cure or correct the action.

Legal Reference:

EDUCATION CODE

- 15266 School construction bonds
- 17466 Declaration of intent to sell or lease real property
- 17481 Lease of property with residence for non District purposes
- 17510-17512 Leasing for production of gas, resolution requiring unanimous vote
- 17546 Private sale of personal property
- 17556-17561 Dedication of real property
- 35140-35149 Meetings
- 35160-35178.4 Powers and duties
- 48660-48661 Community day schools, establishment and restrictions

CODE OF CIVIL PROCEDURE

- 425.16 Special motion to strike in connection with a public issue
- 1245.240 Eminent domain vote requirements
- 1245.245 Eminent domain, resolution adopting different use

GOVERNMENT CODE

- 53090-53097.5 Regulation of local agencies by counties and cities
- 53724 Parcel tax resolution requirements

Salinas Union High School District

ACTIONS BY THE BOARD

- 53790-53792 Exceeding the budget
 - 53820-53833 Temporary borrowing
 - 53850-53858 Temporary borrowing
 - 54950-54963 The Ralph M. Brown Act, especially:
 - 54952.6 Action taken, definition
 - 54953 Meetings to be open and public; attendance; secret ballots
 - 54960-54960.5 Actions to prevent violations
 - 65352.2 Coordination with planning agency
- PUBLIC CONTRACT CODE**
- 3400 Bid specifications
 - 20111 Contracts over \$50,000; contracts for construction; award to lowest responsible bidder
 - 20113 Emergencies, award of contracts without bids
 - 20114 Repairs, maintenance, and improvements to district facilities by day labor or force account
 - 22034 Uniform Public Construction Cost Accounting Act informal bidding ordinance
 - 22035 Repair or replacement of facilities in case of emergency
 - 22050 Emergency contracting procedures

COURT DECISIONS

- Los Angeles Times Communications LLC v. Los Angeles County Board of Supervisors (2003) 112 Cal.App.4th 1313
- McKee v. Orange Unified School District (2003) 110 Cal.App.4th 1310
- Bell v. Vista Unified School District (2002) 82 Cal.App.4th 672
- Boyle v. City of Redondo Beach (1999) 70 Cal.App.4th 1109

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, 2014

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Local Legislative Bodies, 2003

LEAGUE OF CALIFORNIA CITIES PUBLICATIONS

Open and Public IV: A Guide to the Ralph M. Brown Act, 2007

WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://www.oag.ca.gov>

Institute of Local Government: <http://www.ca-ilg.org>

Adopted: March 26, 2013