

CONSTRUCTION PROJECTS BY COMMUNITY OR STAFF

Construction projects for school site or building improvement, when initiated and funded by parent or community groups or by school staff, must comply with the following rules and guidelines.

1. Title 21, California Administrative Code, Section 1 through 62, regulates the design, construction, reconstruction, alteration, or additions to any school building as defined in Education Code Section 39141. The Assistant Superintendent-Business Services will determine if a proposed construction project is subject to the rules and regulations prescribed by Title 21. Construction projects determined by the Assistant Superintendent-Business Services to be regulated by Title 21 will adhere to the rules and regulations prescribed therein.
2. Approval of the Assistant Superintendent-Business Services is required for all construction projects initiated on campus and for the various phases of construction. Any projects with a total funding, whether District and/or other funding, will go before the Board for approval. The administration can take any project before the Board if there are concerns or unique circumstances that in the administration's judgment warrant Board approval.
3. It is the responsibility of the school principal to see that details of the proposed project, including purpose of the structure, construction plan, description of materials to be used, and plans for equipment to be installed, are referred to the Director of Maintenance, Operation, Transportation & Safety prior to commencement of construction. Included with this information shall be a statement, signed by an authorized representative of the sponsoring group, which clearly denotes (1) what is to be provided by the group including materials, money or labor, and (2) what the District is expected to provide.
4. All donated funds for the project shall be deposited to District accounts, and expended through usual purchasing procedures.
5. The Director of Maintenance, Operation, Transportation & Safety (M.O.T.S.) will consider in his/her review: safety; fire regulations; availability (if applicable) of power, water, drainage; conformity to good construction practice; funds required from the District to complete the project. Due to budget and staffing constraints, the project may need to be prioritized against others submitted each school year. When approval by the Assistant Superintendent-Business Services is granted, District departments will cooperate to make the project successful.
6. The project will be subject to State and local legal requirements.
7. Volunteer workers on the project will be required to fill out District workers' compensation forms.

Salinas Union High School District

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8. All parent, community and/or school staff groups that initiate a construction project must covenant and agree that the District, its officers, agents, employees, members or representatives shall not be liable for any loss, damages, injury or liability of any kind to any person or property caused by or arising from the project, nor shall the District be liable for any loss, damage or injury from any cause whatsoever to the property or persons of the group or any of its employees or agents resulting from the project. Notwithstanding anything to the contrary contained herein, the Group agrees to defend, indemnify, and hold the District harmless for any and all damages or liabilities arising out of or in connection with the District project.

The Group agrees to provide a policy of liability insurance in the minimum amount of \$1,000,000 Combined Single Limits with the District as an ADDITIONAL INSURED, or have Auxiliary Organization Insurance through the District and the Monterey County Self-Insurance Authority for Liability and Property Protection.

9. Electrical panel hookups may be done only by journeyman electricians or licensed electrical contractors. The bringing of heavy equipment on to school property is dependent upon approval of the Director of Maintenance, Operation, Transportation & Safety.
10. Groups desiring to provide large playground equipment may review catalogs and other materials provided by the Purchasing Agent, both to acquire ideas and to determine costs. Construction or placement of such equipment by licensed contractors is encouraged.

Issued (as AR-3350): 1/26/89

Renumbered: 8/10/89