

WITHHOLDING GRADES, DIPLOMA OR TRANSCRIPTS

When a minor student willfully cuts, defaces, or otherwise injures real or personal property of the district or willfully does not return district property that has been loaned to the student, the student's parents/guardians may be required to pay the costs of all damages within the limits established pursuant to Education Code 48904. Until the student's parents/guardians have paid for the damages or the student has completed voluntary work or other nonmonetary alternative offered by the district in lieu of monetary damages, the Superintendent or designee may withhold the student's grades, diploma, and/or transcripts. (Education Code 48904, 49014)

(cf. 3515.4 - Recovery for Property Loss or Damage)
(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 5125 - Student Records)
(cf. 5131.5 - Vandalism and Graffiti)
(cf. 6161.2 - Damaged or Lost Instructional Materials)

This administrative regulation shall not apply to a student who is a current or former homeless or foster youth. (Education Code 49014)

Before withholding a student's grades, diploma, and/or transcripts, the Superintendent or designee shall inform the student's parents/guardians in writing of the student's alleged misconduct. (Education Code 48904)

(cf. 5145.6 - Parental Notifications)

The student shall be afforded due process consistent with procedures established for the expulsion of students. (Education Code 48904)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. [5131.5](#) - Vandalism, Theft and Graffiti)
(cf. [6161.2](#) - Damaged or Lost Instructional Materials)
(cf. [5144.1](#) - Suspension and Expulsion/Due Process)

If the student and parent/guardian are unable to pay for the damages or return the property, the principal or designee shall provide a program of voluntary work for the student in lieu of monetary damages. When this voluntary work is completed, the student's grades, diploma or transcripts shall be released. (Education Code [48904](#))

When a student from whom the District is withholding grades, diploma or transcripts transfers to another District, this information shall be sent to the new District with the student's records and a request that these items continue to be withheld until the new District

Salinas Union High School District

Students

Regulation #5125.2

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receives notification that the debt has been cleared.

The Superintendent or designee shall notify the parent/guardian in writing that this District's decision to withhold grades, diploma or transcript will be enforced by the new District. (Education Code [48904.3](#))

The District shall withhold grades, diploma or transcripts from any student transferring into the District whose misconduct caused a previous District to withhold them. When informed by the previous District that its decision has been rescinded, the District shall release these documents. (Education Code [48904.3](#))

(cf. [5125](#) - Student Records)

Legal Reference:

EDUCATION CODE

[48904](#) Liability of parent

[48904.3](#) Withholding grades, diplomas, or transcripts of pupils causing property damage or injury; transfer of pupils to new school Districts; notice to rescind decision to withhold

[48911](#) Suspension by principal, designee or superintendent

[49069](#) Absolute right to access

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