

Salinas Union High School District

VACATION/HOLIDAYS

Vacations

1. Group A Administrators:
 - a. Group A administrators are entitled to an annual paid vacation of twenty-five (25) days. The number of work days shall equal the number of weekdays in a year minus all holidays and the 25 vacation days.
 - b. Vacation days earned for any one year must be taken within a fourteen (14) month period. The balance of days earned but not taken in any year will be carried forward to September 30 of the succeeding year.
2. The per diem rate for all administrators shall be computed on the basis of work days plus vacation days, if any.
3. Work days and vacation days/days of non-responsibility:

<u>Class</u>	<u>Work Days</u>	<u>Holidays</u>	<u>Days of Non-Responsibility</u>	<u>Vacation Days</u>
Group A	222	14	--	25
Group B	221	14	25	--
Group C	217	14	29	--
Group D	215	14	31	--
Group E	210	14	36	--
Group F	212	14	34	--
Group G	207	14	39	--

Group A – Associate Superintendents, High School Principals, Middle School Principals, Principal Continuation High School/Director of I.S., Director of ROP, Director of Human Resources, Director/Principal of Adult Education, Director of Curriculum, Director of Information Services, Director of Categorical Programs, Director of Research, Assessment, Accounting, Classified Managers (61M-72M)

Group B – Assistant Principal/High School

Group C – Assistant Principal/Middle School

Group D – Director of SPED/GATE, Assistant Director of Adult Education, Assistant Director of ROP

Group E – Vocational Coordinator of ROP, Coordinator of Adult Education

Group F – Director of Student Activities, Administrative Intern II

Group G – Administrative Intern I

Issued: 2/10/84

Renumbered from AR 4453: 2/3/92 Revised: July 30, 1999 Revised: 5/10/07