

Salinas Union High School District

COMPREHENSIVE SAFETY PLAN

The Superintendent or designee shall establish a safety program to insure that safety is observed in all areas of the work place. A structure of safety committees shall be established that shall consist of a Site Safety Committee for each work site and a District Safety Committee.

Safety Committees shall meet at least one time in each calendar month during the normal work year. Routine inspections of the work place for unsafe conditions or policies will be conducted by the Site Safety Committee. Minutes of all regular meetings will be maintained by every safety committee. Copies of all meeting minutes and committee recommendations will be forwarded to the District Safety Committee for review and disposition.

Recommendations to correct unsafe conditions or alter unsafe policy will be made to the site administration.

The District Safety Committee, in conjunction with the Site Safety Committees, and outside consultants, shall establish an "Employee Safety Handbook" to be distributed to every District employee. This handbook will contain policy guidelines and will outline safe work practices.

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