Business Regulation #3513.3

TOBACCO-FREE SCHOOLS

Notifications

Information about the District's tobacco-free schools policy and enforcement procedures shall be communicated clearly to employees, parents/guardians, students and the community. (Health and Safety Code 104420)

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(cf. <u>4112.9</u>/4212.9/4312.9 - Employee Notifications)
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The Superintendent or designee may disseminate this information through annual written notifications, District and school web sites, student and parent handbooks, and/or other appropriate methods of communication.

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(cf. 1113 - District and School Web Sites)
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The Superintendent or designee shall ensure that signs stating "Tobacco use is prohibited" shall be prominently displayed at all entrances to school property. (Health and Safety Code 104420)

Enforcement/Discipline

Any employee or student who violates the District's tobacco-free schools policy shall be asked to refrain from smoking and shall be subject to disciplinary action as appropriate.

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(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 5144 - Discipline)
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(cf. <u>5144.1</u> - Suspension and Expulsion/Due Process)

Any other person who violates the District's policy on tobacco-free schools shall be informed of the District's policy and asked to refrain from smoking. If the person fails to comply with this request, the Superintendent or designee may:

- 1. Direct the person to leave school property
- 2. Request local law enforcement assistance in removing the person from school premises
- 3. If the person repeatedly violates the tobacco-free schools policy, prohibit him/her from entering District property for a specified period of time

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(cf. <u>1250</u> - Visitors/Outsiders)
(cf. <u>3515.2</u> - Disruptions)
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The Superintendent or designee shall not be required to physically eject a nonemployee who is smoking or to request that the nonemployee refrain from smoking under circumstances involving a risk of physical harm to the District or any employee. (Labor Code 6404.5)

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