

Salinas Union High School District

SOLICITING FUNDS FROM AND BY STUDENTS AND STAFF

Procedures for Obtaining Approval Of Student Activities Involving Solicitation of Funds

1. Student body organizations planning activities that involve solicitation of funds in the community served by the school must have the Superintendent's prior written approval of the activity. All selling or soliciting activities must be approved at least twenty (20) school days before the activity. If the event involves a contract with a commercial vendor, the contract shall be reviewed by the Superintendent or designee.
2. Requests for such authorization will be submitted to the Superintendent by the school principals on behalf of the student body organizations and shall contain the following information:
 - a. School organization planning the solicitation
 - b. Nature of the solicitation
 - c. Date or dates of the solicitation
 - d. Purpose for which the solicitation is being made
 - e. Indication as to whether money received will be used wholly or in part for purpose of solicitation
3. In order to minimize interruptions to regularly scheduled instruction, all fund-raising activities shall be limited to appropriate time periods designated by the principal.

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