



# INSTRUCTIONAL SERVICES

## Salinas Union High School District

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August 22, 2018

To: G. Chaidez, E. Duethman, M. Fleming, E. Garcia, B. Lawrence-Emanuel

From: B. Baltazar-Sabbah

Re: Concurrent Enrollment

CC: I. Dominguez, K. Perez, A. Garcia

The purpose of this memo is to clarify the approval process for concurrent enrollment. Upon recommendation of the principal/guardian, the Board may approve a limited number of students of any age or grade level to apply for part-time enrollment in a community college when it is determined to be in the student's best interest and the student is adequately prepared for such coursework. (Education Code 48800)

Within the enrollment limits and exceptions allowed by law, the principal may recommend a student for community college if that student demonstrates adequate preparation in the discipline to be studied **and exhausts all opportunities to enroll in an equivalent course, if any, at his/her school of attendance.** (Education Code 48800)

Please follow these guidelines when considering approving concurrent enrollment:

- PE cannot taken to fulfill 9<sup>th</sup> grade physical education requirement. If a student successfully passes the Physical Fitness Test, they can enroll in a minimum of a 1.5 unit PE class at Hartnell beginning in the summer of their sophomore year.
- Health and US History courses at Hartnell do not fulfill the California Department of Education requirements, therefore cannot be taken for high school credit.
- Hartnell elective courses CANNOT be taken for high school credit, if they are offered at the high school site.
- Advanced courses that are not offered at the high school may be approved for high school credit. For example, a senior may be ready to take Calculus BC but it is not offered at the high school.
- A student CANNOT take a core content high school graduation requirement at the community college as this would be supplanting. If a student is in a specialized program, they can take courses during SUHSD summer intersession to allow space for AVID, Music, etc. The courses include Health and PE 10.

A student *may* take any Hartnell course for **college credit only** if deemed appropriate, however it needs to be documented on the concurrent enrollment and communicated to both parents and students The approving administrator will indicate, "for college credit only" on the concurrent enrollment form.