

Step By Step Instructions for getting cleared for sports

Please take the following steps to register for Athletic Clearance:

- Go to Athletic Clearance.com and click on the California icon. This will take you to the new website labeled HOME CAMPUS. Click on the Start Registering Your Athlete button.
- If you have an account, login using your username and password.
- If you don't have an account, click on the create an account button.
 - Put in your first name
 - Put in your last name
 - Put in your email (school email is preferred)
 - Create a password
 - Confirm the password
 - Put in your Cell number
 - Select California as your state
 - Select the "I am a student" button.
 - Click the Register button.
- Once you login or register, it will take you to the clearance page. Make sure you are in the proper year and click on the "Start Clearance Here" box at the top of the page.
 - Type "Salinas" and click on Salinas High School.
 - Verify that you are on the Salinas High School area (confirm address: 726 S. Main St) and select the year you are registering for.
 - Select your sport. If you are registering for more than one sport (if you are not sure, select the sports anyway to save you time later), click "add new sport and add your other sports."

On the next page, fill in your information:

- First name
- Last Name
- Grade
- Date of Birth
- Student ID (if not sure, leave it blank)
- Gender
- Grad year
- Address
- City
- State
- Zip
- Home Phone
- Cell
- Insurance Coverage
- Insurance Company
- Insurance number on card
- Family Doctor
- Doctor Phone number
- Preferred Hospital
- Education History:

If you have always been at Salinas High School click "Student has never attended a different high school."

If your student is entering as a 9th grader click "Student is entering 9th grade."

Disregard the third choice

If your student is not a 9th grader and entering Salinas High School this year click "Student has previously attended a different high school."

Click "Save and Continue" at the bottom

The next page is for parent information:

Parent/Guardian #1

- First name
- Last Name
- Cell
- Email
- Student Living with Parent #1, Parent #2, or Both

Emergency Contact

- First name
- Last Name
- Relationship to student (use the pull down window)
- Contact Number

Parent/Guardian #2

- First name
- Last Name
- Cell
- Email

NCSA is a college recruiting company that charges to help recruit you. You can choose to do this or not.

Click the 'Save and continue' button at the bottom of the page

The next page is your medical history page. Answer each question "YES" or "NO." If you answer "YES," it may ask you for more information. After you have filled out this page, Download the Physical Form that you will take to your doctor. The download link is at the bottom of the page. Fill out the first page and take both to the doctor. The Doctor must sign the second page and stamp the bottom with his Physician's stamp.

After filling out this page and downloading the Physical form, click the "Save and Continue" button at the bottom of the page.

The next page asks you what school you attended last year and asks you to list all of the schools you attended last year. You must be honest when filling out this page. Filling in the wrong information will lead to delays in getting you cleared to play and could result in stiffer penalties if you don't fill it out properly.

The next page is a series of CIF/Local/School pages regarding sports. The forms ask you to fill them out but you don't need to. Read it each page completely, sign it, and have your parents sign it. Both signatures MUST be signed exactly the way they are inputted into your student and parent information sheets.

At the bottom of the page click the "Save and Continue" button.

The next page asks you to upload the physical forms. Upload your physical. Click the "Save and Continue" button at the bottom.

The last page is the confirmation page. Click the print button at the bottom and the page will download. Print it off, sign it, have your parent sign it, scan it or take a picture of it. ***DO NOT LEAVE CONFIRMATION MESSAGE PAGE!! DO NOT CLICK ANY OF THE BUTTONS AT THE BOTTOM OF THE PAGE!! SIMPLY CLICK THE BACK ARROW AT THE TOP LEFT HAND SIDE OF YOUR COMPUTER AND IT WILL TAKE YOU BACK TO THE PHYSICAL UPLOAD PAGE.***

Once you are back on this page, do the following:

Click the green “+” button under your physical upload. Once you do this, it will allow you to upload more files. You will need to upload the following:

- A copy of your medical card
- The Confirmation Message page
- If you are a 9th grader, a copy of your report card.
- Any additional forms you feel are necessary.

Once you do this, you will be done with the Athletic Clearance side of this process. You will not be completely cleared until you pay your transportation fees, your grades are checked, you take your IMPACT Test if needed, and you complete the Extracurricular Contract Meeting if needed. The transportation fees can't be paid until you pick up your schedule in July.