

SPRING 2021 CALIFORNIA STATE TESTING  
PARENT AND GUARDIAN NOTIFICATION LETTER  
SALINAS UNION HIGH SCHOOL DISTRICT

Dear Parent(s) and Guardian(s):

For the 2021 spring administration of the English Language Proficiency Assessments for California (ELPAC), students will be able to take their assigned tests remotely. **Our priority is to keep our students and educators safe** by following state, county, and local health and safety requirements associated with the current pandemic.

This letter provides information about what students testing remotely need. Students will take the test from the safety of their homes. The test administrator or examiner will connect with each child by computer. To make sure that each student receives the most accurate score, we are providing the following guidelines for student testing:

1. You may assist your child with setting up the technology used to enter the test session.
2. To keep the test fair for all students, we ask that you do not talk about the questions on the test or any materials for the test with anyone before, during, or after the test.
3. No one may record the test, or use a camera or another device to take pictures of the test questions or of your child taking the test. This helps to keep the questions confidential.
4. Your student will only be allowed to take this test remotely if the student agrees to allow the camera and microphone to be used during the test. We need to know that the test is being completed by your child without any help. To verify compliance, a web camera and microphone will be used to observe your child while taking the test. The camera is only used to observe your child and the surroundings during the test and will not record the session.
5. Please follow all instructions given by the test administrator or examiner to place the camera where your child and the child's immediate surroundings can be observed.

If your child cannot use the computer's camera, microphone, and speaker or headphone during remote testing, you may contact **Claudia Gray or Ilse Isguerra** for another way to administer the test to your child—for example, in-person test administration—when it can be done safely following state, county, and local health and safety requirements.

If you have questions or concerns, please reach out to **Claudia Gray or Ilse Isguerra** for more information.

**Claudia Gray (831)796-7100 Extension - 8664**  
**Ilse Isguerra (831)796-7100 Extension - 8606**

Thank you for making sure your child is ready to test. With your help, we can ensure that your child, as well as all students in California, are provided with the best opportunity to succeed and show what they know.

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**English Language Proficiency Assessments for California (ELPAC)  
Summative ELPAC  
Parent and Guardian Notification Letter**

Dear Parent/Guardian:

Identifying students who need help learning English is important so they can get the support they need to do well in English language arts/literacy, mathematics, science, and other subject areas in school. The Summative English Language Proficiency Assessments for California, or “Summative ELPAC,” is the test used to measure how well students understand English when it is not the language they speak at home. Information from the ELPAC tells your child’s teacher about the areas in which your child needs extra support.

**This spring, your child will take the Summative ELPAC.**

Students in kindergarten through grade twelve who are classified as English learners will take the Summative ELPAC every year until they are reclassified as proficient in English. Students are tested on their skills in listening, speaking, reading, and writing. Your child’s voice is being recorded as part of the Speaking test. A small percentage of student responses will be used to validate the accuracy of scoring and will not be used for identification. All recorded responses will be destroyed after the scores are validated.

**You will receive or have already received your student’s testing schedule in the mail.**

You are an important part of your child’s education. To help your child get ready for the test, you can:

- Read to your child, or have them read to you on a regular basis.
- Use pictures and ask your child to tell you what they see, or what is happening in each picture.
- Provide your child with opportunities to use language outside of school.
- Talk with your child’s teacher about your child’s listening, speaking, reading and writing skills to help support their progress.

To learn more about the ELPAC, go to the California Department of Education Parent Guides to Understanding web page at <https://www.cde.ca.gov/ta/tg/ca/parentguidetounderstand.asp>.

You also can look at sample test questions on the practice tests, which can be found on the ELPAC Starting Smarter website at <https://elpac.startingsmarter.org/>.

If you have any questions about your child taking the ELPAC, please contact [*insert name of school contact*] at [*insert phone number and/or e-mail address*].

Sincerely,

**Teri Lopez**

**Principal of Washington Middle School**

